

1. Attendance
 - a. Must attend this meeting unless you get approval from Mr. MacGillivray
2. Responsibilities:
 - a. **You must complete at least 10 hours of volunteer time. This is non-negotiable. Your NHS hours must come from at least 3 events, 2 of which must be NHS sponsored. If you would like to use non-sponsored hours, you must get prior approval from Mr. MacGillivray. No more than 4 hours may be applied for non-sponsored events to your 10 hour total. NHS hours are due April 2017. The deadline is tentatively scheduled for April 21st, 2106; check the NHS website for the confirmed deadline.**
 - b. Remember that you cannot count a service event for both Beta Club and National Honor Society.
 - c. Required documents (see below)
 - d. Working email addresses for both student member and parent. If you do not provide a working email address which you regularly check, then your membership in NHS will be revoked.
 - e. You must help out at the NHS induction ceremony in April or May 2017. The tentative date for this is May 10th, but this is not a firm date as of this writing (9/28/2016). Check the NHS website for confirmation.
3. Documentation of Service Hours:
 - a. Validation Forms
 - i. Available on NHS website: nhs.kmacgill.com
 - ii. Print form, fill out form, get form signed by event sponsor, submit form to Mr. MacGillivray without disturbing his class
 - iii. 170+ members, each of whom will submit 5 or 10 forms. I can't teach if you need to ask me a question during instruction. Slip the form under my door or submit during Tuesday B-Lunch.
 - b. Sign-in sheets will be present at certain NHS sponsored events (Mother Hubbard's Cupboard). If a sign-in sheet is present, make sure that you sign it, because that is how we will record you participation.
4. **NHS-Sponsored** Volunteer Opportunities Available:
 - a) You need **at least 6 hours** from this category ("NHS-sponsored") to fulfill your service requirements. If you do all 10 of your hours from this category, then that would fulfill all of your requirements for the year.
 - b) **Hoggard's Academic Tutoring Program:**
 - a. Email: the contact information can be found on Mr. Ughetta's ATP page
 - b. You MAY count ATP hours for both ATP and NHS. This is allowed.
 - c) **Teen Court:** Mrs. Sheila Evans
 - a. sevans@theADRcenter.org and Teen Court website (on NHS web or <http://www.theadrcenter.org/our-services/teen-court/>)
 - b. Teen Court is held the first Monday of every month, downtown at the NHC Court House. Check their website to be certain.
 - c. Show up with a Validation Form, and sign-in on the Teen Court Sign-In Sheet. Ask Mrs. Evans to sign your Validation form. Trials start promptly at 6pm, but arrive at 5:30pm
 - d) **NHCS TV:** Aaron Oliver 254-4106
 - a. Contact Aaron Oliver for more information about the different ways you can get involved.
 - e) **Mother Hubbard's Cupboard**
 - a. <http://www.motherhubbardsnc.com/>
 - b. Second Wednesday of every month at 3:45pm
 - c. 315 Red Cross St. Wilmington, NC 28401 910-762-2199
 - d. Show up. Make sure that you sign-in on the NHS (not Beta Club) Sign-In Sheet.

- f) **There will be more events besides these.** These will be communicated to you through the NHS website and through emails.

- 5. Required documents:
 - a. Sign and turn in these three documents to Mr. MacGillivray in 115S:
 - i. Honor Code
 - ii. Requirements for maintaining membership
 - iii. These meeting notes.
 - b. These need to be turned in ASAP— Tuesday (10/4/2016) is the deadline

- 6. Next Meeting:
 - a. Check NHS website, email, and announcements!
- 7. Nominations for officers
 - a. President
 - b. Vice-President
 - c. Historian
 - d. Treasurer

I have read these meeting minutes:

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____